***Saint Peter Catholic School Advisory Council***

***Meeting Minutes***

May 30th, 2023

1. **Call to Order**

Andrew McMinn called to order the Saint Peter Catholic School Advisory Council meeting on May 30th at 6:00 p.m. at the Saint Peter Catholic Church Spiritual Life Center. Father Magee began the meeting with prayer.

1. **Roll Call**

The following AC members were present: Father Magee, Debbie Sommer, Martha Gillen, Stephanie Stokes, Christine Fogarty, Andrew McMinn

1. **Approval of Minutes from Last Meeting**

Minutes approved by Christine Fogarty and second by Stephanie Stokes.

1. **Committee Reports**

**Administrator’s Report**

Mrs. Sommer provided an update on the Spiritual Life, Academic Life, Athletic Life and Student Life at SPCS.

Spiritual Life

* 8th grade attended diocesan mass at Holy Name of Jesus Cathedral, school was represented well in their Mass uniforms.
* 3rd-8th completed ARK assessment in April, as expected scores are above average for SPCS.
* Mass of 2023-2024 will be moved to Wednesday, for anticipating 1st Communication attendance of weekend mass will expected with maximum amount of four absences,

Academic Life:

* School held Teacher appreciation week first of May
* Middle school awards ceremony May 19th.
* 7th grade end of year retreat held at Swayers Fun Park
* 8th grade graduation May 25th

Athletic Life:

* Spring sports were a success (golf, baseball, softball, and soccer)
* Baseball was undefeated

Student Life:

* Yearbook Social May 19th
* Multiple field trips across several grade levels for April/May.

Marbles Museum, Roller Skating, Creamery, Estuarium, Cape Lookout, Sylan Heights, State Capital, Refuge, Wood Ducks)

* Camp Don Lee hosted 8th grade trip
* Battle of the Books in May for Middle School and Elementary
* HAS held Chess Club tournament in May
* K-5 had field day

**Enrollment:**

* PK3 and 4, 1, 6, 7, and 8 all have waiting list.
* Admissions tours and shadow days, along with assessments continued for April and May.
* Lots of interest almost daily in middle school
* Forecasted for 485-490 students in fall 2023.

**Development:**

* Multiple Summer Projects taking place.
  + Playground maintenance
  + Courtyard maintenance-Eagle Scout Project
  + Painting in primary classrooms, locker rooms, and cafeteria
  + School reviewing cost of classroom furniture and flooring
  + Security for FY24

**Finance**

* School remains in good standing

**V. Old Business**

* No old business discussed

**VI. New Business**

* Reviewed council members needing replaced.
  + Andrew McMinn-chair
  + Christine Kowalczyk-vice chair
  + Christine Fogarty-non SPCS parent
  + St Gabriel parent
  + Javier Castillo-Alumni
  + Anna McMillian-Alumni
  + Stephanie Stokes-Business Leader

**VII. Announcements**

* Next meeting will be in August.

**VIII. Adjournment**

* Andrew McMinn adjourned the meeting at 6:25 p.m. with Closing Prayer by Father Magee.