

SAINT PETER CATHOLIC SCHOOL ADVISORY COUNCIL

MEETING MINUTES

Date: 13 SEPTEMBER 2023

Time: 6:00 PM

Meeting called to order by: Brian Walsh

IN ATTENDANCE

Fr. James Magee, Debbie Sommer, Brittany Parker, Martha Gillen, Angel Genao, Beth Hinson, Megan Harrison, Catherine Jordan, Jenny Porter, Christina Simo and Anne Marie McKee.

OPENING PRAYER

- Fr. James Magee began the meeting with prayer.

APPROVAL OF MINUTES

- Minutes from previous SAC meeting held May 30th, 2023, were approved.

CHAIR REPORT

- Megan Harrison to serve as SAC secretary for 2023-2024 term.
- Chair requested council review current Bylaws.
- 2 previous council members and 6 new members for 2023-2024 term.
- Additional council members needed as representative group of:
 - St. Gabriel Parish
 - Business Owner
- Overview of subcommittees and assignment of members.
 - Subcommittee members will be contacted by assigned school representative.
 - Subcommittee meet on "off" month of SAC meeting.
 - Assignments:
 - Business and Finance: Angel Genao and Megan Harrison
 - Development: Catherine Jordan and Jenny Porter
 - Enrollment and Marketing: Martha Gillen
 - School Excellence: Beth Hinson and Christina Simo

PRINCIPAL UPDATE

- 2023-2024 Theme: Christ Be Our Light.
- Mass now on Wednesdays.
- K of C hosted pancake breakfast to school breakfast on 27 AUG 2023.
- 8th grade retreat 29 SEPT 2023.
- iReady assessment is a Diocesan requirement.
 - replaced IOWA and Cogat testing.
 - taken 3 times a year to track growth.
 - individual learning paths depending on outcome.
 - Diocesan development day will review testing and evaluate execution.
 - Results should be available within the next few weeks.
 - TBD what and how results will be provided to parents.
- Football, cross country, and volleyball are 2023 Fall sports programs.
 - 77 students participating sports.
- "Shout Out's" new initiative this school year.
 - Students are recognized for positive behaviors (Wildcat Expectations) via morning announcements as well as on social media.
 - End of each month students recognized will receive gift card (surprise for students).
- Capacity currently 501 students.
 - K-8 is 50 students per grade.
- Enrollment opening 15 OCT 2023.
 - 70 prospects.
- Fundraising 2023-2024
 - Faith on Friday shirts has raised \$40,000
 - 29 SEPT 2023 – first day students can wear shirts.
 - Halloween Carnival (27 OCT)
 - Laurel Walsh Annual Fund (NOV)
 - Oyster Roast (16 MARCH)
 - Boosterthon Fun Run (MAY)
- Governance and Leadership
 - Twice a month with Pastor, Principal, and Division Directors.
 - Faculty meetings once a month.
 - Faculty wide Diocesan professional development day – 22 SEPT.

PASTOR UPDATE

- 3 houses (duplexes and across street from school)
 - Plan is to tear down houses and no longer rent them out
 - **Motion to approve the plans for removal of houses: APPROVED.**
- PK Trailers
 - In the process of having renderings completed.
 - Trailers would be removed, and school extended.
 - Early stages of planning and obtaining approvals.
 - **Motion to progress development plan for school extension: APPROVED.**

NEW BUSINESS

- ARK test completed in Spring 2023 (grades 3-8).
 - 2-part assessment.

- Catholicism knowledge questions.
 - Anonymous questions about family participation in the Faith.
- Enrollment per grade level:
 - 1 available spot in 5th
 - Grades 3-4 have some availability.
 - PK, K, 1st, and Middle School at capacity.
 - Already a wait list for 2024-2025 Middle School.

ANNOUNCEMENTS

- Next Meeting: **8 NOV 2023 @ 6pm**

ANNOUNCEMENTS

- Fr. James Magee led closing prayer.
- Meeting adjourned @ 6:45 PM.